

Alba City Council
Tuesday, January 3, 2017

Call to order of the regular monthly meeting of the City of Alba City Council came from Mayor Levitt at 6:30 pm on Tuesday, January 3, 2017 in the Council Chambers at 145 S Broadway Street in Alba, Texas. An invocation was led by Maynard. The Pledges to the flags was not recited due to the flags not being present.

Members Present:

Ted Levitt, Mayor
Tammy Kirkpatrick, Mayor
Preston Hass
Gib Maynard
Larry Jones

Staff Present:

Lindy McCarty, City Sec'y
Paul Kelbe, Public Works
Tim Koonce, Police Chief
Saundra Burge, Library

Public Forum:

Saundra Burge spoke on Christmas on the Square and the next project for Alba.

Approval/Correction of December 5, 2016 Meeting Minutes:

Maynard moved to approve and a second came from Kirkpatrick. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Departmental Reports:

Paul Kelbe gave the water and sewer report. Levitt asked for some rock to be placed in the two pits that are in the parking lot across from the library.

Tim Koonce gave the police report.

No fire department present.

Gib Maynard gave the EDC report and gave a good report from the Christmas on the Square.

Saundra Burge gave the library report.

Maynard moved to approve the reports and a second came from Jones. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Financials:

Kirkpatrick moved to table until the bank reconciliations were received and completed. Maynard made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Police Activity Report:

Levitt asked why he did not get the information that he requested. Koonce stated that because the department report was placed on the city's website, he didn't want everyone to know the who/what/when/where of each officer's log. Kirkpatrick suggested a detailed report to the council quarterly. Koonce agreed.

Swepeco Notice of Intent for Rate Increase:

Maynard moved to adopt Resolution 17-1-3 for the Suspending the Effective Date for Ninety Days in Connection with the Rate Increase Filing of Swepeco on or About December 16, 2016. Jones made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

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NIBRS:

Koonce explained this was a National Incident Based Reporting System and that the federal government was mandating that this program be adopted and in place by 2018. COPS/INC is offering a grant for part or all of the costs involved and Koonce has already filed for that grant.

Jones moved to adopt the resolution to implement NIBRS. Kirkpatrick made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Electricity on Vacant Lot Next to City Hall:

Maynard, McCarty and Amber Gaby Bates informed the council of the EDC's intentions to add an electric meter in the EDC's name on the vacant lot along with adding 220v and 110v outlets and then add more amperage and outlets to the existing on the two squares all at the expense of the EDC. Jones moved to allow the EDC to proceed. Hass made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Change Order #1 on WWTP Project:

Travis Reed with SPI, project engineer, explained that with money left from being under budget, we had negotiated with the contractor to get the screening structure replaced. Kirkpatrick moved to approve change order #1. Maynard made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Audit YE 9-30-16 Presentation:

Norman White presented the audit report. Voiced his opinion that the "streamlining" of the minutes were too extreme and felt more information should be included. Jones moved to approve the report. Kirkpatrick made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Review Zoning Change Request Procedure to Comply With Planning & Zoning Ordinance:

Levitt has been going over the planning and zoning ordinance and the recent variance requests had not been done properly. McCarty will contact the company that prepared the ordinance and inquire about getting it in digital form. Council agreed more proficiency was needed in acquiring a variance.

Implement Vacation Schedule & Procedure for Employees:

Levitt would like to be informed ahead of time of vacation time that employees are taking.

Discuss Public Works Dept Going On & Off "Summer Hours" to Correlate with Daylight Savings Time:

Kelbe stated that the department changes working hours due to the heat in the summer, not daylight savings time. Levitt stated that other cities, the attorney and TML all recommend that employees take a lunch break, adding most cities require it. Kirkpatrick moved to table this topic along with item J on the agenda until a new personnel policy can be written and adopted. Jones made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Executive Session to Discuss Review of City Secretary, Part Time Office Help Performance and Duties of the Police Chief:

Entered at 8:35 pm.

Exited at 9:02 pm.

Adjourn:

Kirkpatrick moved to adjourn. Jones made a second. Motion carried: AYES; Hass, Jones, Kirkpatrick, Maynard. NAYS; None.

Lindy McCarty, City Secretary

Theodore Levitt, Mayor